

DONATIONS AND GIFTS

AMCHAM Myanmar (“AMCHAM”) will not give, solicit, or receive, directly or indirectly, any gift or other favor that may influence the exercise of our function, performance of duty or judgement. AMCHAM requires that employees decline to accept gifts, entertainment, favors, consideration, remuneration or other advantages (“Untoward Benefits”) from individuals or companies that seek to do business with AMCHAM or are a competitor of it. However, such Untoward Benefits do not include 1) conventional hospitality gifts (ex. branded pens, coffee mugs, paper pads, etc.) or 2) in instances where observing and respecting local hospitality conventions necessitates the acceptance, small or token occasional gifts (“Hospitality/Cultural Gifts”); provided that such Hospitality/Cultural Gifts do not exceed the maximum value set by the Board. Outside of Hospitality/Cultural Gifts. Untoward Benefits may be accepted in other rare circumstances, but only when authorized in writing in advance by the Executive Director.

DONATIONS AND GIFTS STATEMENT

I certify that I have read the above policy concerning donations and gifts, and I agree that I will not accept gifts, entertainment, favors, consideration, remuneration or other advantages from any individual or entity, which would be prohibited by the above policy.

Signature

Name & Date

Version	Approved	Next review	Last Reviewed	Principal Reviewers	Applies To
1.0	June 16, 2022	June 2024		ED, Secretary	Staff, Governors